

Education Appeals Timetable 2014/15

In accordance with the School Admission Appeals Code, the Governing Body as the admission authority for Learning Trust Schools and Academies must set a timetable for organising and hearing education appeals. The following timetable will apply to appeals for admission to Trust Schools and Academies in the academic year 2014/15.

	Middle and High Schools	First and Primary Schools
Offer Day – the day letters are sent out informing parents of which school they have been offered a place.	Friday 28 February 2014	Wednesday 16 April 2014
Deadline for the receipt of appeals.	Tuesday 1 April 2014	Wednesday 21 May 2014
Deadline for appeals to be heard.	Thursday 19 June 2014	Friday 18 July 2014
Appeals will be heard between:	Tuesday 6 May and Thursday 19 June 2014	Thursday 12 June and Friday 18 July 2014

Appeals in respect of late applications will generally be heard within 30 school days of the appeal being lodged. Appeals in respect of in-year applications will be heard within 30 school days of receipt.

Appellants (the person(s) lodging an appeal) will receive a letter notifying them of the date, time and venue of the appeals panel appointed to hear their appeal at least 10 school days before the hearing.

Appellants and the admission authority must provide the clerk to the appeals panel with any documents they wish to submit to the panel no later than 6 working days before the appeals hearing.

The clerk to the panel will send to the panel, the appellants and the admission authority all the documentary evidence to be considered at the hearing at least 5 working days before the hearing.

The clerk to the panel will send a letter to appellants and the admission authority notifying them of the Panel's decision and the reasons for the decision within 5 working days of the hearing wherever possible.

For further information please contact:
 The Clerk to the Education Appeals Panel
 c/o Democratic Services, 3rd Floor Left,
 Quadrant East
 The Silverlink North
 Cobalt Business Park
 North Tyneside
 NE27 0BY
 Email: education.appeals@northtyneside.gov.uk
 Tel: 0191 643 5359/5316/5322